

Members Present in the meeting held on 20/12/24
at 1:30 pm in the Principal's chamber

Members present

1. Anaxumelas. 20.12.24
2. Anita 20/12/24
3. ~~K. De~~ 20/12/24
4. ~~Pr~~ Anira 20/12/24
5. Binay Basu Mallik
6. Mouali Poddar. 20/12/24
7. Susmita Chatterjee 20/12/24.
8. Sayanti Sen (invite) 20/12/24
9. Prosenjit Das 20/12/24

INTERNAL QUALITY ASSURANCE CELL (IQAC)



Maharaja Manindra Chandra College
20, Ramkanto Bose Street, Kolkata - 700003

Ref. No. MMC / IQAC / 001 / 2025

Date: 10/05/2025

Minutes cum Resolutions of the meeting of the IQAC on 20th December, 2024 at 1:30 p.m. in the Principal's chamber

The discussions and resolutions of the IQAC meeting (notified as *Ref. No. MMC / IQAC / 005 / 2024*, dated 13/12/2024 and held on 20/12/2024) are the followings:

1. Confirmation of the Minutes and Resolutions of the previous meetings held on 08/04/2024 and 18/04/2024

The proceedings of the last meeting held on 08/04/2024 and 18/04/2024 were read and confirmed by the house.

2. Action taken report with respect to the previous meeting held on 08/04/2024

The Co-ordinator of IQAC, Dr. Partha Dutta reported the followings:

- a) AQARs of 2022-23 have been successfully submitted on 30th April, 2024
- b) The following activities have been held till date after 08/04/2024

i) Cultural Program –

- a) Felicitation of College Football team to become the Champion in the Inter College Football Tournament
- b) Felicitation of several Teachers received Ph. D. by Teachers Council
- c) Farewell Program of Prof. Dibakar Banerjee arranged by Teachers Council
- d) Cultural Program organized by VISION, Dept of Chemistry

ii) Departmental Activities –

- a) Book Fair Cum-Exhibition-2024 organized by Central Library on 9th & 10 th Deceember , 2024
- b) Hindi Divas by Hindi Department
- c) Hindi Essay Competition organised by Maharaja Manindra Chandra College in collaboration with Paschimbanga Rashtrabhasa Prachar Samiti on 24.09.2024
- d) Farewell ceremony for 6th semester students organized by Dept. of English on 16-5-2024
- e) Nine Inter-departmental students seminar organized by several departments in the month of May 2024

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- f) Different Add on Courses arranged in collaboration with several institution
- g) Seminar arranged by VISION, Dept of Chemistry, 23rd June, 2024
- h) Science Model and Photography competition arranged by VISION, Dept of Chemistry, 22-23 June, 2024
- iii) **Sports –**
- a) Inter college football tournament organized by Seth Anandram Jaipuria college held on 6th and 7th September, 2024 and become champion
- b) Friendly Football Tournament among staffs, 14/08/2024
- iv) **Seminar / Workshop -**
- a) Workshop on Mental Health and Stress Management held on 28-11-2024
- b) Student Credit Card Campaign, November 2024
- c) Self Defense Workshop on 17th Aug, 2024
- d) Seminar on Stock Market organised by BSE Institute in Collaboration with Maharaja Manindra Chandra College and Maharaja Srischandra College on 29-08-2024
- e) Seminar on Intellectual Property Right in association with Maharaja Srischandra College, May 2024
- f) Seminar on Research Methodology in association with Durgapur Womens' College, May 2024
- g) Seminar on Women Empowerment in association with Durgapur Womens' College, May 2024
- h) Workshop on "Rabindrik Psychotherapy" organised by Seminar Sub-Committee, Counselling Cell, Cultural Sub-Committee & Internal Quality Assurance Cell on 06.05.2024
- v) **Social Activities –**
- a) Observation of National Constitutions Day on 26-11-2024
- b) Workshop on Awareness from Cervical Cancer, 25 September, 2024
- c) Anti ragging sensitization program 03/08/24
- d) Observation Van Mahotsab, 19-20 July, 2024
- e) Observation of World Environment Day by NSS unit of Maharaja Manindra Chandar College on 05-06-24
- f) Free Eye Check-up Camp on 10.05.2024 by NSS
- g) Scholarship Distribution by VISION, 23rd June 2024
- vi) **Career Counselling –**
- a) Career Counseling session organized by George School of Competitive Examinations, a division of George Telegraph, collaborating with the Career & Placement Cell, MMC College on 14 May 2024
- b) Students awareness cum counseling session on career opportunity organized by Susrut Eye Foundation and Research Center collaborating with NSS unit of the college

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vii) MOU has been signed with

- a) Kolkata Bidhannagar Society for Academic Advancement; NASSCOM/IT-ITes Sector Skills Council,
- b) Bharatrays Solutions Pvt Ltd,
- c) SunEco Tech Ventures Pvt. Ltd,
- d) For me and By Me Foundation,
- e) Durgapur Womens College,
- f) Raiganj Surendranath Mahavidyalaya,
- g) Empathy Educare,
- h) Praxis Business School,
- i) Rabindrik Psychotherapy Research Institute Trust, India.
- j) Maharani Kasiswari College
- k) ISMS Sankalp Business School

for different kind of Academic purposes.

- viii) **ISO certificates** for Quality Management System and Environment Management system have been received.
- ix) **Infrastructural works** have been progressed namely, repairing and painting of inner and outer building of the college including students' toilet and repairing of the roof of the college.
- x) **E-tenders** have been floated for installation of Green Generator and Lift.
- xi) Next IQAC meeting has been scheduled on 20/12/2024 to discuss various matters.

Notice will be issued by Teacher in Charge Madam for uploading departmental activities, which are not yet uploaded.

Dr. Krishna Biswas will take initiative to upload documents regarding all Add-On Courses.

3. To suggest the tentative date of submission of AQAR of the year 2023-24

The tentative date of submission of AQAR 2023-24 will be 31/01/2025.

4. Reporting of the pending works

Reporting of the pending works up to 19th December, 2024

- i) Installation of Lift
- ii) Installation of Green Generator
- iii) Installation of Solar Panels
- iv) Divyangon Friendly Toilets
- v) Renovation of Central Library (Infrastructural and Digitization)
- vi) Convert all the light systems to LED to minimize power consumption

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- vii) Waste Management namely E-Waste and Chemical Waste
- viii) Rain Water Harvesting
- ix) Gardening
- x) Hygiene maintenance and cleanliness of campus
- xi) Proper listing and detail documents of Add-on courses
- xii) Formulation of proper Academic Audit report for each departments
- xiii) Policy for the improvement of the academically weak students
- xiv) Sports Ground
- xv) Medical Centre
- xvi) Research or other academic supports for the teachers
- xvii) Financial supports for the Excursion of the students even not within the syllabus
- xviii) Museum on the name of Maharaja Manindra Chandra Nandy

Miscellaneous

Nothing discussed.

The meeting has been ended with the vote of thanks from the Chair.

Amazumdar
(Dr. Amita Mazumdar) 10.01.25
TIC, MMC College

Teacher-in-charge
M.M.C. College, Kolkata-3

Partha Dutta 10/1/25
(Dr. Partha Dutta)
Co-ordinator, IQAC, MMC College

Coordinator
I.Q.A.C.
M.M.C. College
Kolkata-3